

Travel & Expense Account Summary

Employee Name John Chiang
 Expense Dates 02/23/12-02/24/12
 Report Name Feb 2012 2

Request Total \$ 702.70
 Direct Charge Total - 702.70
 Travel Advances - 0.00
 Net Due Employee = 0.00

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	Feb 5 SLO	322.10
Regular Travel	Feb 4 SonomaSAC	380.60

NOTE: (d)=Direct Charge

DATE	Thu Feb 23									TOTAL
Commercial Air Fare (d)	380.60									380.60
TOTALS \$	380.60									380.60

DATE	Fri Feb 24									TOTAL
Commercial Air Fare (d)	322.10									322.10
TOTALS \$	322.10									322.10